

1. SUBSCRIPTION

The subscription shall be due annually on 1 November. Members joining on or after 1 May shall pay the half yearly rate.

b) Any member or accredited group who fails to pay their membership fees within three months of the due date shall be regarded as lapsed. Re-instatement may be made upon payment of current fee plus re-registration fee as decided by the Executive Committee.

2. TERMINATION OF MEMBERSHIP

Membership shall terminate:

- a) Upon receipt of written notice to the Wheel.
- b) Upon non-receipt of subscription fee by member or accredited group after a period of three months of due date.
- c) Expulsion for good cause by the Resolution of the Executive Committee

Expulsion

A resolution for expulsion shall only become effective if:

- a) - a written notice has been served on the member or accredited group concerned with a copy to every member of the Executive committee and Holding Trustees, that expulsion is being considered. Such notice is to contain the reason for the proposed action, date, time and venue of the meeting of the committee where the proposal is being considered. The meeting is to be held at least 21 days after the date of the notice.
- b) - the member/group has been invited to attend the committee meeting to present their case. They are entitled to be accompanied by one other person who shall have no right of speech. If the member/group is unable to attend then they shall be given an opportunity to present a written submission for consideration by the committee.

The issue is to be decided by a simple majority vote on the committee members present and eligible to vote.

3. NOMINATIONS

Nominations for the posts of Chairman, Vice Chairman, Honorary Treasurer, Honorary General Secretary and Education Chairman shall be made in writing and signed by a proposer and seconder and shall be received by the Returning Officer not later than 42 days before the AGM. Nomination forms are published in the winter issue of the magazine. Members seeking nomination for the Executive Committee must show two full years of membership of the Wheel immediately prior to that nomination.

Each member of the Executive Committee shall be seen to maintain an independent status from all other members of the Executive Committee. Thus 'connected persons' (i.e. family members, partners, (business personal or otherwise) shall not serve on the Executive Committee at the same time.

4. ELECTIONS AND VOTING PROCEDURES

All elections shall be by secret ballot. At a General Meeting individual subscribing and honorary members are entitled to speak and have one vote each.

Accredited subscribing groups shall be entitled to speak and have one vote per group. Individual members who are also representing an accredited group shall have one vote in each category.

All votes prior to the General Meeting must be forwarded to the Returning Officer (who is appointed by the Executive Committee but must not be a member of the Executive Committee or a Holding Trustee). Votes are to be placed in a plain envelope and then placed in an envelope addressed to the Returning Officer with the membership number on the back of the outer envelope. Any voting at a General Meeting is to be carried out in a similar manner.

The following Officers are to be elected by the membership at each Annual General Meeting, Chairman, Vice Chairman, Honorary Treasurer, Honorary General Secretary and Education Chairman. They shall hold office until the close of the next Annual General Meeting.

The Chairman, Vice Chairman and Education Chairman may not hold office for longer than three consecutive terms each. Thereafter they may not hold the same position until a period of two years has elapsed. The Honorary Treasurer and the Honorary General Secretary may hold office for no longer than five consecutive terms. Thereafter they may not hold the position until after a period of two years has elapsed.

DUTIES OF HONORARY OFFICERS

The Wheel operates to a series of documented management systems approved by the Executive Committee.

The system and exact method of producing these operating systems are set out in OP.00

The terms of reference and operating parameters for the Executive Committee are documented on OP.01

Operating Procedures are in place for the following positions

Chairman
Vice Chairman
Honorary General Secretary
Treasurer
Education Chairman
Regional Officer

6. SUB COMMITTEES

Each sub committee shall:

- a) - keep record of all proceedings of the sub-committee including budgets and financial statements and submit copies to the Executive Committee
- c) - have the power to invite any person to attend any meeting in an advisory capacity without voting powers.
- d) - One half of the total membership of the sub committee shall constitute a quorum

7. ALTERATIONS

Alterations to the Bye Laws may be submitted to the Annual General Meeting.

All motions must be submitted in accordance with the Standing Orders of the Wheel

ANNUAL GENEAL MEETING 2007

BWY c November 2006.
Reg. Charity No 264993