

BWY CHILD PROTECTION CHECKLIST

Summary of Safeguarding Procedures for all teachers with an Under 18 Year Old in their Class

Glossary: CP = Child Protection; E = Equity; CRB = Criminal Records Bureau
EEWM = Ethics, Equity & Welfare Manager LCPO = Lead CP Officer

PROCEDURE	TYPE OF CLASS YOU ARE TEACHING	
	CHILDREN'S CLASS	ADULT CLASS with under 18 year old/s present
Hold the BWY Yoga for Children Module Certificate	Strongly recommended	Not necessary
Update 3 yearly on sportscoachUK's basic CP training workshop **	Strongly recommended	Not necessary but useful
Be familiar with BWY CP and E Policies *	Yes	Yes
Hold a current CRB Enhanced Disclosure through BWY (renewal required 3 years from date of issue)	Yes	Yes, if parent is NOT present – refer to Under 18 Conditions/ Agreement & Spectrum Summer 2006 Article *
Complete additional BWY paperwork in accordance with CP Policy	Yes	Not necessary
Use Under-18 Conditions and Agreement Form *	No	Strongly advised
Be aware of and, if appropriate, use Hands On Adjustment Consent Form *	Yes	Yes
Be aware of and, if appropriate, use Photographs Consent Form *	Yes	Yes
Be aware of teacher/supervision ratio *	Yes	Not necessary
Be aware of adult/under-18 student ratio – see below	No	Yes
Have BWY Essential Contact Details for Teachers completed and available to hand *	Yes	Yes

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PROCEDURE	TEACHING VENUE	
	School, sports or health centres etc	Private classes eg church hall etc
Whose CP Policy to follow?	Follow the organisation's CP Policy. Ask: a) for a copy of the Policy, and b) who the "referral" person is	Follow BWY CP Policy *
Provide Statement of Care for young people and parents *	Not applicable	Yes
Provide Child Welfare Contact details for young people and parents *	Not applicable	Yes

* Paperwork available from the website (www.bwy.org.uk / About The Wheel / Child Protection and Equity). If you don't use the internet and would like printed copies, please contact the EEWM (see below).

** Further information available on the website, or by contacting me.

EQUITY and ADULT / UNDER 18 STUDENT RATIO

For teachers accepting under 18 year olds into an adult class, the following may be useful in terms of treating all students fairly:

A precedent is set when taking an under 18-year-old into an adult class. In terms of fairness to both the adult students and the young person/s, you need to consider how many young people you would be prepared to accept into your class. By accepting a number of young people into an adult class the percentage/ratio of young persons to adult students would change and could affect your delivery to the class. Due to the differing needs of a developing young person, you could find your time is disproportionately spent with him/her to the disadvantage of your adult students. This may not necessarily be the case, but it could potentially happen and you may wish to consider the implications

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