

CONSTITUTION OF THE BRITISH WHEEL OF YOGA, ----- REGION

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1) TITLE

The name shall be the British Wheel of Yoga -----  
Region hereinafter called 'the Region'.

2) TYPE OF ORGANISATION

The Region is part of the British Wheel of Yoga  
(hereinafter called the Wheel) which is a registered  
charity. Charity number 264993. The Region operates to a  
series of management systems which are approved by the  
Executive Committee of the Wheel.

3) AIMS

The Region shall subscribe to the same aims as the Wheel  
as set out in Clause 3 of the Wheel Constitution.

4) POWERS

The activities of the Region shall be directed towards  
the achievement of the aims set out in Clause 3 of the  
Wheel Constitution.

5) ADMINISTRATION

Subject to the provisions of the Constitution and Bye  
Laws of the Wheel and the Region, the Regional Committee  
shall have full authority to act in the name of the  
Region and, particular authority to:

- a) Regulate meetings and proceedings
- b) Delegate any of its authority and functions to a  
Committee Member, subscribing member or a sub  
committee.
- c) Keep and maintain records for the purpose of  
recording:
  - i) The names of the members present at each  
meeting of the Committee and Sub Committees
  - ii) All resolutions and proceedings of the Annual  
General Meeting, Special General meeting,  
committee meetings and Sub Committee meetings.
  - iii) A copy of all records shall be sent to the  
Central office and shall be available for  
inspection by members at Central Office during  
normal hours and on giving fourteen days notice  
in writing to the Honorary General Secretary of  
the Wheel.

6) THE COMMITTEE

The Regional Executive Committee shall consist of: the Regional Officer, Regional Secretary and Regional Treasurer and Regional Training Officer all elected at the Regional Annual General Meeting and representatives from all the counties within the Region also elected at the Annual General Meeting by members of their respective counties. Up to three co-opted persons may be appointed by the Committee. A quorum for any meeting of the Committee is 5 persons including one of the Executive officers.

The Committee shall appoint sub committees as deemed necessary. Such committees shall keep records of meetings and shall have documented objectives including targets, budgets and timescales (where necessary)

7) MEMBERS MEETINGS

1) The Annual General meeting shall be held each year at a place and at a time that the Regional Committee shall decide, provided that every Annual General Meeting shall not be held later than 15 months after the holding of the preceding meeting. The Agenda shall include:

- (i) Apologies for absence
- (ii) Minutes of the last held Annual General Meeting
- (iii) Appointment of tellers
- (iv) To receive and adopt the report of the Committee
- (v) To receive and adopt the report of the Regional Treasurer
- (vi) Election of Auditors
- (vii) Election of the Executive Committee
- (viii) Election of the County Representatives
- (ix) Notices of motions (if any)
- (x) Any other business of the Annual General Meeting to which prior written notice has been given to the Regional Secretary
- (xi) Results of the Election of Executive Committee

8) MANAGEMENT OF THE FUNDS OF THE REGION

Subject to the provisions of the Wheel and Regional Constitutions, the Regional Committee shall have authority to act in the name of the Region and, in particular, authority to:

- i) Appoint signatories who shall be empowered to operate banking and savings account of the Region, provided that not less than two signatures (one of which must be the Regional Officer, or the Regional Treasurer or another Regional Executive Officer) from three persons shall be required for each transaction. 'Connected persons' (see Bye Laws item 5) should not countersign Regional Cheques.
- ii) Cause proper books of accounts to be kept in respect of all monies received and expended by the Region and of the matters in respect of which such receipts and expenditure take place and of the assets and liabilities of the Region.
- iii) The Regional Committee shall cause a statement of accounts, in line with current rules and regulations, to be prepared each year and laid before the Regional Committee and Annual General Meeting together with a report of the work of the Region during the period to which the statement of accounts relates. A copy of the accounts to be forwarded to the Honorary Treasurer of the Wheel within one month of the Annual General Meeting.
- iv) The auditor shall be appointed each year at the Annual General Meeting or, in default, appointed by the Regional Committee.

9) SPECIAL MEETINGS

Special General Meetings may be called for a specific purpose by the Regional Executive Committee, the Regional Officer or 25 individual subscribing regional members or the Wheel's Executive Committee. At a Special General Meeting only the stated business, for which the meeting has been called, shall be considered.

10) NOTICE OF MEETINGS

Annual General Meeting. Notice of the Annual General Meeting shall be circulated to all members of the Region not less than 42 days before the meeting. This requirement will be deemed to have been met if the notice is posted to members or published, in due time, in the Regional magazine

11) Special General Meeting  
Notice of Special General Meetings shall be circulated to all members no less than 42 days from the date of a properly made request for such a meeting. This requirement will be deemed to have been met if the notice is posted to all Regional members or published, in due time, in the Regional magazine.

The notice shall state:

- i) Date, time and place of meeting
- ii) The purpose for which it is being convened
- iii) The Agenda
- iv) The details of the notices of the motion (s) if any

ELIGIBILITY TO VOTE

At a General Meeting, members of the Wheel who are within the Region and whose subscriptions are current, shall be entitled to speak and have one vote.

CHAIRMAN OF THE MEETING

This shall be:

- a) The Regional Officer, whom failing
- b) Any other Regional Executive Officer, whom failing
- c) Any member of Wheel chosen by the Regional Committee, whom failing
- d) Any member of the Wheel chosen by a show of hands of members present and eligible to vote.

AMENDMENTS TO THE REGIONAL CONSTITUTION

This Constitution may only be altered at a members meeting of the Wheel. Motions designed to alter the Regional Constitution may be passed at a Regional General Meeting and submitted to a Wheel General Meeting under the terms of the Wheel Constitution, Bye Laws and Standing Orders.

Annual General Meeting 2007

BWY c November 2007.  
Reg. Charity No 264993